

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – May 13, 2024**

The May 13, 2024 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Mark Honkomp, Jamie Biegel, Dan Muleski, Patty Gapen and Mike Guillemot. Also present: Kayla Lumaye, Peggy Doughty, Samantha Daugherty, and Dave Kerkman.

MINUTES: Motion Honkomp, second Gapen to approve minutes of the April 8, 2024, Regular Board meeting. Motion carried. Motion Honkomp, second Biegel to approve minutes of the April 22, 2024, Annual Board meeting. Motion carried. Motion Muleski, second Honkomp to approve minutes of the May 6, 2024, Special Board meeting. Motion carried.

PUBLIC COMMENT: None

FINANCE COMMITTEE: Chairperson Patty Gapen reporting. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. Motion Muleski, second Biegel to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for April: \$261,892.94 and Expenses: \$252,108.62. General fund checking account bills were paid on check #'s 25597-25677 with eight autopays to IRS, Deferred Comp, Department of Revenue, and WRS for payroll deductions. A list of April bills paid from the General Fund was included for review. Village Non-Lapsing Fund: \$1,190,453.17. Village Golden Passbook: \$892,503.25 Utilities Checking: \$52,746.53. Water Money Market: \$863,787.22. Utility bills were paid on check #'s 5100-5119. Motion Honkomp, second Gapen to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Chief Kerkman reporting. Training consisted of entry level driver operator class. Eleven medical and eight fire calls were made in April. The fire engines completed and passed their annual pump testing. DOT inspections were completed on all vehicles, the brush truck failed inspection due to tire tread wear. All six tires have been replaced. Motion Honkomp, second Steward to transfer \$1,919.52 from the Fire Truck non-lapsing fund to the general fund for the purchase of the tires. Motion carried. Kerkman discussed getting reduced rate YMCA memberships for the members of the fire department. Motion Honkomp, second Muleski to approve the Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: Chairperson Mark Honkomp reporting. Motion Guillemot, second Gapen to convene into Closed Session at 6:46 p.m., pursuant to Wis. Stat. 19.85(1)(c), considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to consider compensation for a non-elect staff position. Evenson, yes; Biegel, yes; Gapen, yes; Guillemot, yes; Honkomp, yes; Muleski, yes; Steward, yes. Motion carried.

Motion Muleski, second Honkomp to reconvene in Open Session at 6:55 p.m. Upon voice vote, motion carried. Motion Honkomp, second Muleski to appoint Samantha Daugherty as village clerk effective May 27th, 2024 at the hourly wage of \$28.59. Motion Muleski, second Guillemot to approve the Personnel Committee report. Motion carried.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Motion Muleski, second Biegel to approve the provisional beverage operator license as it appears on page 34 of the packet. Motion carried. Motion Muleski, second Guillemot to approve the certified survey map for the Tillman Trust. Motion carried. Dan discussed two ordinance violations along with the letters he has drafted for Kayla to approve. Motion Evenson, second Honkomp to accept the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Tammy discussed relief valve training for the crew. Tammy reported the mill lift station work was supposed to start on April 29th and now has been moved to June 3rd. Kayla presented a proposal from Lampert-Lee & Associates for the reconstruction of Huffman Road. Kayla stated she will be obtaining more bids. Tammy discussed restoring the ball diamond back to a sand diamond. Discussion took place over converting the tennis court to a pickleball court. Tammy reported that Cranberry Road needs to be repaired but so do other roads. Kayla is to come to the committee with a 2–3-year plan on the roads that need repairs. Tammy discussed performing sewer lining during the CTH U reconstruction. Tammy stated Kayla applied for a Clean Water Funding Program loan for this project. Motion Muleski, second Honkomp to adopt resolution 24-02 approving the submittal of the Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Annual Report. Motion carried. Motion Guillemot, second Muleski to approve the Public Works Committee report. Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. Peggy reported there are six docks available for rent out of the eight that have been ordered but not yet installed. Discussion took place over the vandalism that occurred by the Aqua Skiers restroom. The committee plans to meet and discuss installing cameras at both the aqua skiers and boat dock restrooms. Motion Muleski, second Biegel to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. Kayla provided an update on the ongoing problems at the well. The aerator motor needs to be repaired, Kayla plans to have Municipal Well & Pump help take the motor down for safety reasons. A relay caused well 3 to fail, it has been replaced and well 3 is operational again. Kayla provided an updated total of \$8,940 for the purchase of the commercial water meters. The PSC report has been filed; we are still waiting to hear from the PSC that the report has been accepted. Kayla stated that she had USG Water Solutions come and perform a condition assessment on the water tower on May 9th. Kayla is looking into hiring USG as an asset management company. In June USG will return with a report on their assessment along with costs, the committee will make a decision based on the information presented. Motion Muleski, second Evenson to approve the Water Utility Committee report. Motion carried.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Muleski, second Guillemot to accept minutes of April 10 meeting. Motion carried.

NEW BUSINESS: None

CLERK'S REPORT: No report

PRESIDENT'S REPORT: No report

ADJOURN: Motion Honkomp, second Gapen to adjourn at 7:55 p.m. Motion carried.

Respectfully Submitted,

Kayla Lumaye, Interim Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President